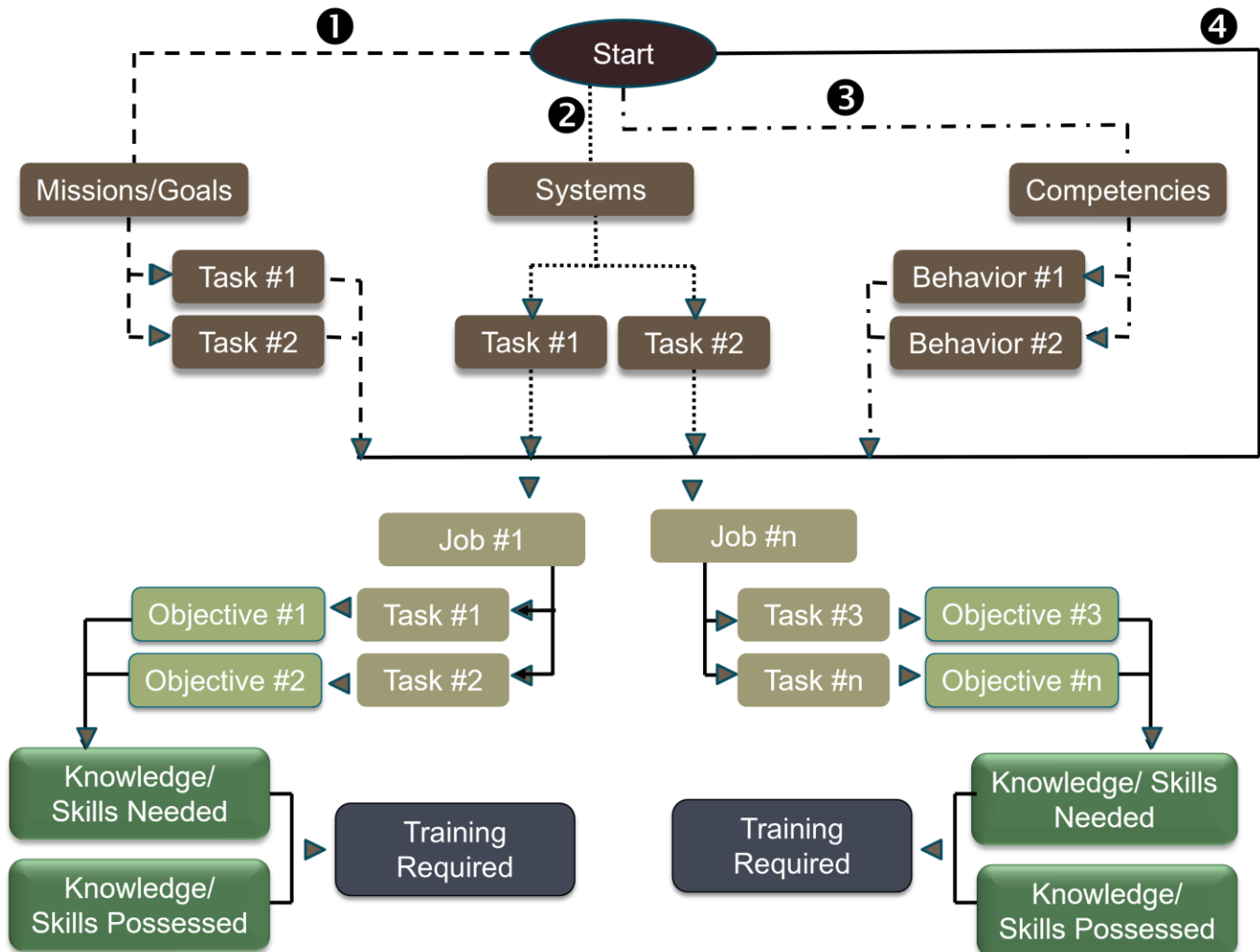


## Module #1: Training Analysis

ADVISOR Training Analysis module provides a step by step approach for conducting Training Needs Analysis (TNA) or Training Systems Requirements Analysis (TSRA) to identify training needed by each job, position and employee to perform duties to the desired standard under the prescribed conditions. Four approaches may be used to conduct training analysis, namely Mission, System, Competency or Job.

**ADVISOR cuts time needed to conduct TSRAs from 18 months to 6 months.**

Jeffrey Hogan  
Lead TSRA Analyst, USfalcon



## ADVISOR Features

**Mission/Goal Analysis:** Identify and prioritize missions/goals, and decompose into Segments and Functions to facilitate the identification of relevant Tasks.

**Competency Analysis:** Identify Behaviors (Tasks and Standards), Objectives and Training required for each Competency and Competency Area.

**System Analysis:** Identify Tasks, Objectives and Training required to operate, maintain and support each System and Sub System.

**Job Analysis:** Identify Duties, Tasks, Objectives and Training Requirements for each Job, Position and Employee.

**Task Analysis:** Decompose Tasks into Sub Tasks, Steps and Sub Steps, as well as define the required proficiency level, standards and conditions for each.

**DIF Analysis:** Identify training requirements and priority of each Task based on Task Difficulty, Importance & Frequency (DIF).

**Objective Analysis:** Decompose Performance, Objectives into Enabling and Learning Objectives, as well as define proficiency level, standards and conditions for each.

**Knowledge/Skill Gap Analysis:** Identify the training requirements for each Job, Position and Employee by comparing current Knowledge/Skill levels to desired levels.

## ADVISOR Benefits

**Facilitate Configuration:** Align with CFITES, MIL-HDBK-29612-2A or DSAT requirements in a single click, or set-up in-line with needs.

**Speed Data Collection:** Collect data from Subject Matter Experts offline through custom-built Excel spreadsheets and upload to ADVISOR in a single click. Exchange data with systems through xml.

**Facilitate Collaboration:** Store all data in a centralized database accessible anytime and from anywhere by team members with only a Browser; and track changes made by each individual.

**Facilitate Reusability:** Store Tasks, Knowledge and Skills in easy to access searchable repositories.

**Preserve Integrity:** Generate audit trail with one click to track where each requirement has been addressed.

**Minimize Duplication:** Automatically track Knowledge/Skills required by multiple Jobs/Positions to facilitate the design of common and Job specific courses/activities.

**Minimize Training Creep:** Quickly identify Jobs, Tasks and Objectives that could be impacted by a change to a mission, system, reference or policy.

**Speed Report Generation:** Produce Master Task List, Master Training Task List (MTTL) and dozens of reports in a single click.

**Reduced credit training by 20%  
from 15 to 12 months**

US Department of Treasury

**Identified 275 hours of common training  
between 4 technicians**

Canadian Air Force

**Contact [sales@bnhexpertsoft.com](mailto:sales@bnhexpertsoft.com) for details ♦ demo ♦ pricing**