



ADVISOR Enterprise generates Qualification Standard and Plan (QSP) Reports in line with Royal Canadian Navy specifications. ADVISOR also generates Training Plan (TP) Reports in line with Royal Canadian Air Force and Army requirements.

## **ROYAL CANADIAN NAVY QUALIFICATION STANDARD AND PLAN (QSP)**

All Crew

All Crew Ship Class Package

**MITE CODE: TBD**

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## RECORD OF AMENDMENTS

1. This QSP is developed under the authority of the Royal Canadian Navy (RCN). RCN, through its Training Authority (TA), Director Naval Training and Education (DNTE). With the exception of any Submarine related courses, authority of this QSP has been delegated to the Curriculum Control Authority (CCA), Commandant of Canadian Forces Naval School (**TBD**). The approval/revision date should appear in the footer of every page as an additional means of verification. Details on the change(s) must be amplified in Annex J "Course History".

Revision	Approval Date	Authority
1. Version 1		

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## FOREWORD

1. This training document is developed under the authority of the Chief of the Naval Staff (C Naval) and in accordance with the following references:

- a. A-P9 – 050 Series, Canadian Forces Manual of Individual Training and Education (CFITES);
- b. A-PD-055-002/PP-003 Canadian Forces Officer General Specification dated 31 Aug 12;
- c. A-PD-055-002/PP-003 Canadian Forces Non-Commissioned Member General Specification dated 09 Feb 11;
- d. A-PD-055/PP-001 MS Eng O and MARS CO/XO/ORO/NAVO/DECKO/IMDO/2OOW Occupation Specification (Officer) dated 10 May 10 and 14 Dec 12; and
- e. A-PD-055/PP-002 WEng Tech, Junior MET Forecaster MCPL, NCIOP, NAVCOMM, and BOSN Occupation Specification (NCM) dated 01 Sept 11, 19 Nov 13, 18 Dec 12, 28 Jul 05, and 29 June 04.

2. This QSP consists of specific Performance Objectives (POs) in Chapter 2 and Enabling Objectives (EOs) in Chapter 4. A trainee will achieve the qualification when the standards listed in the POs and EOs have been met.

3. This QSP is effective upon approval and supersedes previous versions.

4. Suggestions for amendments to this QSP may be initiated by anyone and should be forwarded through normal channels to the CCA. Amendments to this QSP can only be approved by the CCA. Units that conduct this training and are not the CCA must forward suggested amendments to the CCA for approval.

5. The designated CCA(s) for this training is indicated below:

CCA	Phase	Qualification
TBD		

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## **CHAPTER 1: TRAINING MANAGEMENT DETAILS**

**AUTHORIZATION FOR THIS CHAPTER AND AMENDMENTS MUST BE GRANTED  
BY THE CCA**

## AIM

1. The aim of this Qualification Standard and Plan (QSP) is to establish the requirements and training for the All Crew Ship Class Package. This QSP is designed to close the training and skills gap associated with the entry into service of this new class of ship. This QSP will be used for the development, conduct and evaluation of training to be provided to All Crew personnel during Initial Cadre Training (ICT) serials.

## COURSE DURATION

2. Course duration is calculated in accordance with MARCORD 9-30 – Maritime Command Course Scheduling.

Actual training Time (ATT)	0.85
Training Administrative Time (TAT) (Includes PT) - 1 period per training day is allocated IAW NAVORD 9-30 - 3-5 PT periods per week IAW MARGEN 009-09 - Partial periods must be rounded up / no part periods for TAT/PT	
Base Administrative Time (BAT)	
Training Travel Time (TTT) (Only if required IAW MARCORD 9-30)	
<b>Course Duration (total calendar days) (ATT+TAT+BAT+TTT)/8</b>	<b>0.11</b>

## RESOURCES

3. Identify key personnel and facilities required to conduct the training. Additional training establishment resources can be listed in Annex H if required.

REQUIRED COURSE STAFFING				
TITLE	RANK	QUALIFICATION	QTY	PO/EO
Instructor	MS	QL5 - 6A	1	001
Instructor	PO2	QL6A	1	001
Instructor	Civ	SME	1	001

CRITICAL TRAINING RESOURCES	# OF DAYS

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## COURSE CAPACITY

4. Planning for the conduct of training is based on the MARCOM Production Books (Gold, Silver and Blue) following guidelines in the NTI - MARCOM Personnel Production and Scheduling Procedures and:
  - a. Maximum – 10;
  - b. Minimum – Not Applicable; and
  - c. Optimum – Not Applicable.

## MITE

5. Loading. The authority to load members onto this course lies with **TBD**. DMTE is to be included as an INFO addressee on all loading messages.
6. Scheduling. Each session of this course shall be scheduled IAW MARCORD 9-47 - Maritime Command Individual Training and Education Policy in MITE by the training establishment conducting the training. The length of the course in MITE is to be based on the course duration, planned annual leave, training breaks, weekends and training system holidays (IAW with MARCORD 9-47, sessions for Naval Reservists may be scheduled during training system holidays).
7. Prerequisites. To be selected for this course the loading authority must ensure that trainees have the following prerequisites:
  - a. CPF.
8. Qualification. Successful completion of this course constitutes the primary means of attaining the Ship Indoctrination Course qualification.
9. Course Reporting. Upon passing this course, trainees shall be awarded a Course Report (CF 377) and/or Certificate of Achievement (CF 289) completed IAW DAOD 5031-9 - Course Reporting and Certificates, NTI - Course Reporting and Certificates, CMP Instruction 01/06 - Course Reporting and Certificates, CFITES Vol. 13 - Administration of Training Establishments and Programmes, and CANFORGEN 122/06 - Course Reporting and Certificates. ISI will be running the ICT on behalf of the PMO.

## EVALUATION

10. Program evaluation shall be conducted IAW the guidance provided in A-P9-050-000 CFITES Vol. 11 - Evaluation and Validation Techniques.

## VALIDATION

11. This training will be validated every five years IAW NTI - Naval Performance Improvement, and CFITES Vol. 8 - Validation of Instructional Programs and based on the task list in Annex B.



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## **PRIOR LEARNING ASSESSMENT AND RECOGNITION**

12. PLARs shall be conducted in accordance with CFITES Vol 12 - Canadian Forces Military Equivalencies Programme: Prior Learning Assessment, DAOD 5031-1 - Canadian Forces Military Equivalencies Program, MARCORD 9-47 - Maritime Command Individual Training and Education Policy, and the NTI – Prior Learning Assessment and Recognition.

## **SPECIAL INSTRUCTIONS**

13. Instructions will be provided by contractors and ISI will be running the ICT on behalf of the PMO until the final Ship is delivered at which point it will be transferred to NPTG HQ as steady state training.

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## **CHAPTER 2: PERFORMANCE OBJECTIVES**

**AUTHORIZATION FOR THIS CHAPTER AND AMENDMENTS MUST BE GRANTED  
BY THE CCA**

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## **PO 001 Describe the Man Overboard Intercept (MOBI) System Transmitter**

### **1. Performance:**

Describe the Man Overboard Intercept (MOBI) System Transmitter (TX)

### **2. Conditions:**

#### **a. Given:**

- (1) Supervision;
- (2) Assistance;
- (3) References; and
- (4) DWAN.

#### **b. Denied:**

- (1) Nil.

#### **c. Environment:**

- (1) Anytime day or night;
- (2) Domestic and deployed environment;
- (3) Alongside and at sea;
- (4) Indoors and outdoors; and
- (5) Any weather conditions.

3. **Standard:** The Trainee shall, IAW references, Operate the Man Overboard Intercept (MOBI) System Transmitter to include:

- a. Describe the MOBI TX System.

### **4. References:**

C217, C219

### **5. Task Numbers:**

ET0050, ET0051

### **6. Training Limitations:**

Initial Cadre Training (ICT) instruction and assessment of system are emulated through CBT IMI Level 2.

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## **CHAPTER 3: ASSESSMENT OF TRAINEE**

**AUTHORIZATION FOR THIS CHAPTER AND AMENDMENTS MUST BE GRANTED  
BY THE CCA**

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## GENERAL

1. All Performance Checks (PCs) are based on Performance Objectives (POs) in Chapter 2 of this QSP and the standard listed must be met to achieve this qualification.

## ENABLING AND PERFORMANCE CHECKS

2. Enabling Checks (ECs). ECs are formative tests that help the trainee and the instructors recognize progress or gaps in learning, so that confirmation or corrective action (such as additional practice or remedial instruction) can be provided. They also reinforce learning, so that it will be better retained for longer periods. Formative tests are designed to give feedback to both the instructor(s) and trainees. Each EO must have at least one EC. Marks for ECs are not calculated in the trainee's final mark.

3. Performance Checks (PCs). PCs are summative tests are used to determine if the trainee has met the standard under the conditions (where possible) of the PO and hence can do the job. Summative tests can take the form of PCs or Critical ECs (reserved for safety related content). Supplemental PCs are administered upon failure of a PC or critical EC and must be in the same format and have the same standard as the original test.

## RESPONSIBILITY FOR TESTING

4. Standards provides quality control by designing, administering and scoring all Performance Checks and Critical Enabling Checks. Regular Enabling Checks are the responsibility of the Instructional staff.

## PROGRESS MONITORING

5. Trainee progress monitoring is done by instructors, instructor supervisors and if required, Standards and/or Quality Assurance. Monitoring, including unsatisfactory progress, is done IAW Training Establishment policy and CFITES Vol 6 - Conduct of Instruction Programmes.

## TRAINING REVIEW BOARD

6. TRBs shall be convened and conducted IAW with MARCORD 9-60 Volume 1 - Training Review Board Process and Training Establishment policy as required.

## COURSE REPORTS

7. Course reports shall be prepared IAW procedures outlined in Chapter 1 of this QSP. Where necessary for rank qualifications, the narrative will indicate trainee's strengths and weaknesses based on PC results to provide information to the Career Manager. Training limitations and/or incomplete training must also be included in the course report.

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## **CHAPTER 4: LESSON SPECIFICATIONS**

**AUTHORIZATION FOR THIS CHAPTER AND AMENDMENTS MUST BE GRANTED  
BY THE CCA**

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## **PO 001 Describe the Man Overboard Intercept (MOBI) System Transmitter**

### **EO 001.01 Describe the Man Overboard Intercept (MOBI) System**

#### 1. Performance:

Describe the Man Overboard Intercept (MOBI) System

#### 2. Conditions:

##### a. Given:

- (1) Supervision;
- (2) Assistance;
- (3) References; and
- (4) DWAN.

##### b. Denied:

- (1) Nil.

##### c. Environment:

- (1) Anytime day or night;
- (2) Domestic and deployed environment;
- (3) Alongside and at sea;
- (4) Indoors and outdoors; and
- (5) Any weather conditions.

#### 3. Standard: The Trainee shall, IAW references, Describe the MOBI System to include:

- a. Outline Parts (Overview);
- b. Describe Modes;
- c. Describe Activation;
- d. Describe Battery Test; and
- e. Outline Wearing the Transmitter.

#### 4. Time 51.0 Minutes

- a. EO - 1 x 50 min periods;
- b. EC - 1 x 50 min periods; and
- c. PC – 1 x 50 min periods

#### 5. Method/Media

Self-paced CBT

## 6. References

C217, C219

## 7. Training Aids.

## 8. Test Details.

EO 001.01 will be tested in EC 001.01 and PC 001

## 9. Remarks.

## 10. Teaching Points.

	<b>Description</b>	<b>Method</b>	<b>Time (minutes)</b>	<b>Reference</b>
<b>TP1</b>	Outline Parts (Overview)	Self-paced CBT	6	Man Overboard Indicator (MOBI) User`s Guide, 2011, p. 5 Orca Owner`s Manual, N.D., p. 3
<b>TP2</b>	Describe Modes	Self-paced CBT	9	Man Overboard Indicator (MOBI) User`s Guide, 2011, p. 5 Orca Owner`s Manual, N.D., p. 3
<b>TP3</b>	Describe Activation, to include: a) Automatic, b) Manual Activation, c) Deactivate the Transmitter	Self-paced CBT	18	Man Overboard Indicator (MOBI) User`s Guide, 2011, p. 6 Orca Owner`s Manual, N.D., p. 4
<b>TP4</b>	Describe Battery Test	Self-paced CBT	6	Man Overboard Indicator (MOBI) User`s Guide, 2011, p. 9 Orca Owner`s Manual, N.D., p. 5
<b>TP5</b>	Outline Wearing the Transmitter	Self-paced CBT	12	Man Overboard Indicator (MOBI) User`s Guide, 2011, pp. 6-9 Orca Owner`s Manual, N.D., p. 4



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## **ENABLING CHECK - EO 001.01**

### **PART I - ADMINISTRATIVE INSTRUCTIONS**

#### Material and Facilities Instructions

1. Trainer / Classroom.

#### Arrangements and Procedures

2. EC 001.01 will be a written assessment based on content from EO 001.01.
3. Pass/Fail or Pass mark will be 70%.
4. Time required: 1 x 50 min period(s).
5. References will be required.

### **PART II - INSTRUCTIONS GIVEN TO TRAINEE**

1. EC 001.01 will be a written assessment based on content from EO 001.01.
2. Ensure your desk is clear of material except for the test booklet and/or equipment necessary for this exam.
3. Work carefully. Do not spend too much time trying to answer question(s) with which you have difficulty. Continue the assessment then come back to the problem question(s).
4. Read each question carefully, and all responses fully, before answering the question.
5. If you have any questions during this assessment, raise your hand.
6. References will be provided.
7. Pass/Fail or Pass mark is 70%.
8. You will have 1 x 50 min period(s) to complete this assessment.
9. Do you have any questions before you start?

### **PART III - ENABLING CHECK NOTES**

1. The EC shall be CBT.
2. The teaching points from EO 001.01 will be used as a guideline for EC development.

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## PERFORMANCE CHECK - PO 001

### PART I - ADMINISTRATIVE INSTRUCTIONS

#### Material and Facilities Instructions

1. Trainer / Classroom.

#### Arrangements and Procedures

2. PC 001 will be a written assessment based on content from PO 001.
3. Pass/Fail or Pass mark will be 70%.
4. Time required: 1 x 50 min period(s).
5. References will be required.

### PART II - INSTRUCTIONS GIVEN TO TRAINEE

1. PC 001 will be a written assessment based on content from PO 001.
2. Ensure your desk is clear of material except for the test booklet and/or equipment necessary for this exam.
3. Work carefully. Do not spend too much time trying to answer question(s) with which you have difficulty. Continue the assessment then come back to the problem question(s).
4. Read each question carefully, and all responses fully, before answering the question.
5. If you have any questions during this assessment, raise your hand.
6. References will be provided.
7. Pass/Fail or Pass mark is 70%.
8. You will have 1 x 50 min period(s) to complete this assessment.
9. Do you have any questions before you start?

### PART III - PERFORMANCE CHECK NOTES

1. The PC shall be CBT.
2. The content from PO 001 will be used as a guideline for PC development.

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## ANNEX A: MAIN REFERENCES

A1 = CF or other official Canadian government publication

A2 = Second and subsequent references in any category

B = Official Allied Force or Allied government publication

C = Commercial publication

D = Other

References	Title
C217	Orca Man Overboard Alarm: Orca Owner's Manual
C219	Man Overboard Indicator (MOBI) User's Guide, 2011

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## ANNEX B: TASK LIST

<b>Task #</b>	<b>Task</b>	<b>PO</b>
	<b>Duty Area E – Emergency Procedure / Damage Control</b>	
ET0050	Describe the Man Overboard Intercept (MOBI) System Transmitter	001
ET0051	Configure the Man Overboard Intercept (MOBI) System Transmitter	001

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## **ANNEX C: QUALIFICATION STANDARD AND PLAN WRITING BOARD (QSPWB) RECORD OF PROCEEDINGS**

### **Objectives:**

To establish the qualification standards and training plan for All Crew Ship Class Initial Cadre Training (ICT).

### **Discussion/Decisions:**

To identify Training Requirements and how courses should be structured, operational and maintenance tasks impacted by Ship Command and Surveillance System (C&SS) were first identified. Next, tasks that require training were flagged, and Training Requirements uncovered by comparing the knowledge/ skills needs of Ship C&SS to the knowledge/skills that All Crew assigned to Ship are expected to possess. The analysis was facilitated through BNH decision support tool, ADVISOR Enterprise.

The process used to identify Tasks, Training Requirements, Performance and Enabling Objectives, as well as Teaching Points is detailed below. For more details, please refer to the Training Needs Analysis (TNA) Report.

1. Identify Ship Systems and Subsystems to be investigated.
2. Identify MOSIDs/positions required to operate and maintain the C&SS.
3. Identify comparable Legacy C&SSs currently used by RCN.
4. Identify Tasks needed to operate and maintain comparable Legacy C&SSs.
5. Identify Tasks needed to operate and maintain Ship C&SS.
6. Identify POs and EOs needed to operate and maintain Ship C&SS.
7. Review TNA results/recommendations.
8. Approve TNA.
9. Define POs/EOs Standards, Conditions and Teaching Points.
10. Restructure POs/EOs in line with instructional design principles.
11. Review System Based QSP.
12. Generate MOSID Based QSP.
13. Review All Crew Based QSP.

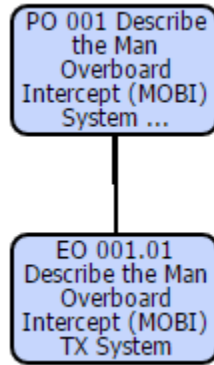
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**Assumptions:**

The Ship C&SS TNA & QSPs are based on the following assumptions:

- Ship Integrated Logistics Support – Personnel Requirements Analysis Status Report.
- Ship C&SS Design Report Revision 2.
- QSPs provided by RCN.
- High level course outlines provided by OEMs
- Operation and Maintenance Manuals listed in Annex A Main References.
- Worst case scenario was assumed when estimating training time to account for the unknowns.
- Virtual Training Aids and Trainers have not been included in the current QSP. Once the information becomes available, MPTs will be reviewed, analyzed and incorporated into future QSP versions.

## ANNEX D: QSPWB SCALAR



## ANNEX E: ON JOB PERFORMANCE RECORD (OJPR)

(CERTIFICATE OF QUALIFICATION)

---

NAME and INITIALS

RANK

SN

---

Date Training Started

Expected Date of Completion

**THE OJPR MUST BE COMPLETED IN ACCORDANCE WITH THE INSTRUCTIONS BELOW. INCORRECT OR INCOMPLETE OJPR WILL BE RETURNED FOR RE-SUBMISSION.**

### INSTRUCTIONS

1. One copy of this OJPR, hereinafter referred to as the master copy, shall be made up for each individual beginning OJT. It shall be kept and maintained by the supervisor. The Training Establishment shall make a duplicate copy for retention by the trainee for the purpose of recording and reviewing individual progress.
2. As the trainee completes each Performance Objective (PO) to the required standard, the Training [PO or Officer] will date and sign the applicable item on the master and duplicate copies of the OJPR sheet and inform the individual of the action taken.
3. It may not be possible to conduct OJT for some POs if, for example, the necessary equipment is not fitted on a ship, is not on issue to the unit, or is otherwise available. The Training [PO or Officer] shall insert an “E” (Exception) in the remarks column of the OJPR and include a brief explanation opposite that PO.
4. If an individual demonstrates the ability to perform additional duties not specified in this QSP, an appropriate entry shall be made under “Additional Duties” at the end of the OJPR.

### PROGRESS REVIEW

1. Progress review shall be carried out quarterly by the Divisional Officer and [Section Head (NCMs) OR Training Officer (Officers)].

OJPR REVIEWED BY (RANK, POSITION, NAME)	SIGNATURE	DATE



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Add as many rows as necessary for this function.

TRAINING COMPLETION CERTIFICATE

Date training completed: \_\_\_\_\_

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[Section Head (NCMs) OR HOD (Officers) Title]

Date

CERTIFICATION OF QUALIFICATION

I certify that \_\_\_\_\_ has completed training to the standards stated in QSP-[MOSID-QLX] except as noted has successfully completed on the job training [has successfully completed the Fleet Examination Board]. The member is qualified to carry out the duties of [Job description] and is [Qualification Level] qualified [MOSID Name and Number] [Course ID].

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[Div Officer (NCMs) or School CO or CO (Officers)]

Date

ON-JOB PERFORMANCE RECORD SHEET

1. The remarks column in this annex shall be used for the following information only:
  - a. The unit in which the training and assessment were carried out; and
  - b. Any unusual circumstances which preclude compliance with an objective.

## ANNEX F: ACRONYMS / ABBREVIATIONS

ACRONYM / ABBREVIATION	TERM / DEFINITION
AC/DC	Alternate Current / Direct Current
ACK	Acknowledgement
ACU	Antenna Control Unit
A/D	Analog-to-Digital
AGC	Automatic Gain Control and Offset Control
AIM	Antenna Interface Module
AIS	Automated Information System
AM/FM	Amplitude Modulation / Frequency Modulation
APIF	Autopilot Interface
ATU	Antenna Tuning Unit
AWS	Automatic Weather Station
CBT	Computer Based Training
CCS	Communication Control System
CCTV	Closed Circuit Television
CDU	Control Display Unit
CFITES	Canadian Forces Individual Training and Education Systems
CM	Class Mark
CPU	Central Processing Unit
DAU	Data Acquisition Unit
DC	Damage Control
DCA	Data Collection Analysis
DEV	Device
DIF	Difficulty, Importance and Frequency
DVD	Digital Versatile Disc
DVI	Digital Video Interface or Digital Vision Touch
EC	Enabling Check
EEC	Enhanced Entertainment System
FAQ	Frequently Asked Question
FOV	Field of View
FXO	Foreign Exchange Office
GA	General Alarm
GPS	Global Position System
SATCOM	Satellite Communications
TMA	Training Media Analysis
TNA	Training Needs Analysis
UPS	Uninterruptible Power Supply
VoIP	Voice over IP

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## ANNEX G: SUGGESTED SEQUENCING AND TIMINGS

PO / EO	PO / EO TITLE	EC*	PC*
PO 001	Describe the Man Overboard Intercept (MOBI) System Transmitter		
EO 001.01	Describe the Man Overboard Intercept (MOBI) System		

\* Includes debrief time.

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## **ANNEX H: ADDITIONAL TRAINING RESOURCES**

In accordance with Chapter 1 paragraph 4 add any extra tables or paragraphs used for Resources in this annex. (Not to be deleted.)

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## **ANNEX I: COSTING INFORMATION**

Include information about cost in whichever format is applicable. This annex is optional. (Not to be deleted).

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## **ANNEX J: COURSE HISTORY**

This annex is to record course history issues such as explanations of amendments, pertinent findings, trends, resource problems and modifications. Focus should be given to both excellent and questionable issues of the course. Capturing important course history information is a useful managerial tool for amendment considerations by future course developers.

Note: This annex shall NOT be deleted. This annex must be annotated with every update / modification to this QSP. This is in addition to making the appropriate entry in the Record of Amendments table. Details as to the nature and reasons for amendments are to be provided here.

## ANNEX K: ASSESSMENT PLAN

EC/PC	Scope Covered	Purpose	How	Pass / Fail Criteria	Impact
EC 001.01	EO 001.01	To assess the trainee’s ability to Describe the Man Overboard Intercept (MOBI) System	CBT	70%	
PC 001	PO 001	To assess the trainee’s ability to Describe the Man Overboard Intercept (MOBI) System Transmitter	CBT	70%	