

# Task Based Fidelity Analysis Step by Step Guide





#### **ADVISOR Enterprise User's Guide**

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#### **Foreword**

ADVISOR Enterprise is a Training Management System that drives training efficiency by (a) aligning current and future training activities to operational requirements to identify gaps, duplications and training with minimal value; (b) forecasting and comparing the costs of viable delivery options; (c) uncovering cost drivers; and (d) improving resource allocation. ADVISOR is built around the ADDIE model with the added flexibility of starting the analysis at any level. ADVISOR is made up of the following modules that can be used separately or in any combination.

#### Needs Assessment

Assess: To find out "the cause of the problem and potential solutions". Provides a step by step approach for understanding a problem before selecting the solution – in other words, before assuming that training is needed. Needs Assessment provides an audit trail and serves as the foundation for decisions by zeroing in on the source of the problem, identifying solutions that can produce the desired level of productivity, and highlighting actions that will generate the greatest impact. [Scope and Needs Assessment].

# Training Analysis

Analysis: To find out "who needs to be trained, on what and why". Provides a step by step approach for conducting Training Needs Analysis (TNA) or Training Systems Requirements Analysis (TSRA) to identify training needed by each job, position and employee to perform duties to the desired standard under the prescribed conditions. Four approaches may be used to conduct training analysis, namely Mission, System, Competency or Job. [Mission Analysis, Competency Analysis, System Analysis, Job Task Analysis, Knowledge/Skill Gap Analysis and Training Requirements Analysis].

# Training Design

Design: To find out "what is the most effective and economical way to deliver training". Provides a step by step approach for conducting Training Media Analysis (TMA) or Option Analysis to identify the most cost effective strategy for the delivery of training and generates Training Plans. The analysis takes into account limitations, instructional design requirements, upfront and recurring costs over training program life as well as risks associated with the introduction of new technology. [Media Analysis, Cost Analysis and Training Plans].

#### Fidelity Analysis

Develop: To find out the "fidelity requirements of training devices". Provides a step by step approach for assessing the functional requirements of trainers and simulators based on training needs and performance objectives. It identifies visual, tactile, olfactory, affective and auditory sensory cues needed to practice tasks, within realistic environments, under preset conditions to attain the desired level of competency. In addition, ADVISOR takes into account elements within the virtual world and how users interact with each.

# Resource Management

Implementation: To find out "how much money and resources are needed". Compiles and analyzes missions/goals, competencies, systems, jobs, tasks, training requirements, courses, activities, costs, personnel and resources to generate concise, up to date and actionable reports. The reports provide insight on planned training activities for any time period; training requirements for each job/employee; budget, personnel and resource requirements, training impact as well as how to drive training effectiveness and efficiency by leveraging technology, improving resource allocation and identifying gaps, duplications and unwarranted training. [Forecast and Optimize Training Budgets, Personnel and Resources].

# Project Management

Implementation: To find out "how training should be implemented". Provides a step by step approach for planning a project and tracking progress in real time. This includes the setup of phases and tasks, dependencies and constraints, timelines as well as the assignment of personnel and resources needed to complete. Moreover, ADVISOR tracks progress by comparing hours worked and money spent on each task to project plan, to anticipate delays, facilitate the implementation of corrective measures, and keep projects on-time and within budget. [Develop Project Plans and Track Progress].





#### Performance Analysis

Evaluation: To find out "how training impacts performance and organizational goals". Provides a step by step approach for improving performance by zeroing in on the source of the problem and identifying solutions that can produce the desired level of productivity. Moreover, ADVISOR highlights actions that will generate the greatest impact by assessing the feasibility of implementing plausible solutions as well as forecasting the costs, benefits and Return on Investment (ROI) of each intervention. [Performance Gap Analysis, Root Cause Analysis and Cost Benefit Analysis].

# Training Life Cycle Management

Manage: To "continually uncover venues to drive training effectiveness & efficiency". Maintains training effectiveness and efficiency over time by continually assessing the impact of changes to missions, jobs, tasks, systems, policies, technologies, throughput, and so forth on training content and activities; as well as budget, personnel and resource requirements. This is attained through a digital-twin model that continually aligns training activities to operational requirements to identify gaps, duplications and training with minimal value. Results (personnel/resource requirements for any time period; cost drivers; bottlenecks and deficiencies) are quickly and concisely communicated through dashboards. Actions that drive training effectiveness and efficiency are also highlighted.





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**Chapter 1: Setup Projects and Training Devices** 

#### 1.1 Introduction

In general, Trainers and Simulators offer several advantages including the simulation of dangerous, life threatening situations; safe training environment; learning from doing; opportunity to make mistakes, as well as a more efficient learning environment. To achieve these benefits, Trainers and Simulators should allow students to practice all relevant tasks, within realistic environments, under preset conditions, with sufficient level of fidelity to attain the desired level of competency. In other words, the requirements for Trainers and Simulators should be driven by learning needs and performance objectives.

Whether you are investigating the viability of off-the-shelf trainers/simulators or procuring a custom-built trainer/simulator, the types and fidelity of visual, tactile, olfactory, affective and auditory sensory cues; as well as the synthetic environment requirements and elements should be clearly articulated.

Two approaches can be used to Perform Fidelity Analysis within ADVISOR: Task Based Fidelity Analysis or Activity Based Fidelity Analysis.

Task Based Fidelity Analysis relies on the Tasks that individuals perform on-the-job to identify the functional requirements for the trainers/simulators as well as the synthetic environment requirements, synthetic environment elements and activities, and sensory cues. This approach is best suited in the early stages of the analysis when training requirements/activities have not been defined.

Activity Based Fidelity Analysis relies on the Activities (i.e., Learning Objectives) that individuals are expected to master to identify the functional requirements for the trainers/simulators, as well as the synthetic environment requirements, synthetic environment elements and activities, and sensory cues. This approach can only be used once training requirements/activities have been defined and trainers/simulators have been identified as a viable delivery option (refer to Media Analysis Step by Step Guide).

The current guide presents a step by step process for conducting Task Based Fidelity Analysis to identify trainers/simulators requirements. For details on all fidelity analysis covered by ADVISOR Enterprise, please refer to the Fidelity Analysis User Guide. Separate Step-by-Step Guide is available for conducting Activity Based Fidelity Analysis, and therefore will not be covered in this Step-by-Step Guide. For info on basic functionality and how to configure ADVISOR in line with needs, please refer to the Configure ADVISOR Step by Step or User Guide. Remember that context sensitive help for each screen is also available by clicking on [Help].



# 1.2 Setup New Projects

- Step 1: To create a new Project, click on the Projects folder.
- Step 2: Click [Add].
- Step 3: Input the Project Title, Contact Name, Client and other info. Data required by ADVISOR is identified by a red asterisk (\*). Of course, the more data you provide, the better the results.
- **Step 4**: Click [Save] to create the Project.



#### Notes:

- To divide the Project into Segments, select "Yes" under the Sub Divide field.
- Once the project analysis is completed or a milestone is reached, you can Archive the Project. This will create a duplicate copy of the analysis that can only be viewed in read only mode to preserve integrity. Changes to the current analysis will not impact archived data. To archive an analysis, click on the project node, then click on the project tab, input the Version Title and click save. The date on which the archive was created is automatically saved.
- You may view an archived version in read only mode, delete as well as recover (i.e., overwrite existing version) by clicking on the corresponding tabs. Of course, if a Project is deleted, all archived versions of the Project will be automatically deleted as well.
- You may also share the analysis with colleagues (i.e., Users assigned to same Client) by clicking on [Sharing] tab, placing checkmarks next to their names and clicking [Save].



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# 1.3 Setup Training Devices and Select Approach

- **Step 1**: To assess the requirements for a Training Device, click on the **Training Devices** folder.
- Step 2: Click [Add].
- Step 3: Input the Training Device Title, Description, Manager, Baseline and other info. Data required by ADVISOR is identified by a red asterisk (\*). Of course, the more data you provide, the better the results.
- Step 4: Click [Save] to create the Training Device.



<u>Implication</u>: Baseline specifies the approach for conducting Fidelity Analysis. Job Analysis indicates a Task Based approach and Course Analysis indicates an Activity Based approach. Once the baseline is selected the ADVISOR interface will be streamlined accordingly:

- Job Analysis should be selected if training requirements have not been defined and media analysis has not been conducted. In other words, the Performance Objectives (Tasks that require training) will be used to identify Sensory Cues requirements.
- Course Analysis should be selected if media analysis has been conducted. In other words, Learning Objectives (Activities) will be used to identify Sensory Cues requirements.

#### Notes:

- ➤ To divide the Training Device into Components, select "Yes" under the Sub Divide field.
- To minimize the effort required to conduct Fidelity Analysis, if training requirements/activities have been defined and trainers/simulators have been identified as a viable delivery option (refer to Media Analysis Step by Step Guide), then Training Devices along with Courses and relevant Learning Objectives (Activities) can be imported by clicking on the [Search] tab under the Training Device folder, selecting Course, for example, under the Search by field, as well as Currently Used or User Recommended under the Delivery Option field and clicking [Save] to display the list of available courses. Place checkmarks next to desired Courses and click [Save] to automatically identify and copy Training Devices from the Currently Used or User Recommended delivery options along with relevant Learning Objectives (Activities).





**Chapter 2: Define Sensory Cues Repository** 

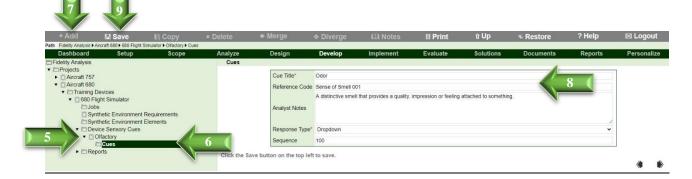
To identify the Sensory Cues Requirements for each Performance Objective (Task) and in-turn the trainer/simulator, a repository of sensory cues to be considered should 1<sup>st</sup> be created under the **Device Sensory Cues** folder. To facilitate the selection process, the Cues can be organized under various Categories such as "Visual", "Tactile", "Olfactory", "Affective", "Auditory", etc. To create a sensory cue Category for the Training Device:

- Step 1: Click on the Device Sensory Cues folder.
- Step 2: Click [Add].
- **Step 3**: Input the Category Title, Analyst Notes and other information.
- **Step 4**: Click [Save] to create the Sensory Cue Category.



For each Category, "Visual", for example, various Cues can be created such as "Brightness", "Color", "Field of View", and so forth. To add a Cue under a category:

- Step 5: Click ▶ next to the (Category) node (Olfactory for example) to expand.
- Step 6: Click on the Cues folder.
- Step 7: Click [Add].
- **Step 8**: Input the Cue Title, Analyst Notes, Response Type and other information.
- Step 9: Click [Save] to create the Cue.







<u>Implications</u>: Two options can be selected under Response Type: "Alphanumeric" or "Dropdown". Alphanumeric Response will allow users to input an alphanumeric value for the Cue; while the Dropdown Response will limit users' response to the predefined Options. "Low", "Medium", and "High", for example. If "Dropdown" is selected for Response Type, Dropdown Options for the Cue can be defined as follows:

Step 10: Click on the **Options** folder.

Step 11: Click [Add].

**Step 12**: Input the Option Title and Sequence.

Step 13: Click [Save] to create Option for the Cue.



#### Note:

➤ Once Cues have been defined under one Training Device, they can be easily copied under other Training Devices by clicking on the [Search] tab on the Poevice Sensory Cues folder.



# **Chapter 3: Define Training Device Sensory Cues Requirements**

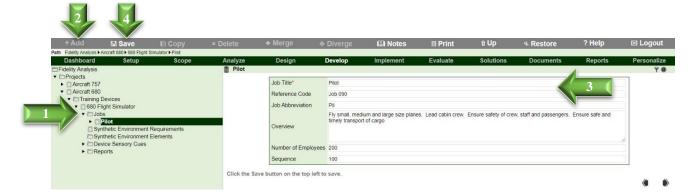
#### 3.1 Overview

The Task Based approach is presented in this chapter – i.e., when Job Analysis is selected as Baseline under (training device).

# 3.2 Identify Jobs

Identifies the target audience for the Training Device. In other words, all Jobs (Occupations) that will be trained on this Device. To add a new Job:

- Step 1: Click on the Jobs folder under the (training device) node.
- Step 2: Click [Add].
- **Step 3**: Input the Job/Role Title, a brief overview, the number of employees that work in this capacity and other require information.
- **Step 4**: Click [Save] to create the Job.





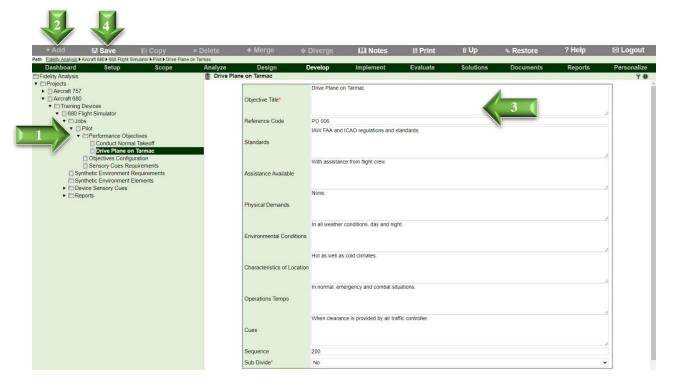
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# 3.3 Define Performance Objectives

#### **Create Performance Objectives**

Tasks refer to activities that individuals are expected to perform on the job. Although individuals may require training on some Tasks in order to master them, simpler Tasks with minimal impact may not require any training. In general, Performance Objectives can be viewed as Tasks that require training. To determine the Fidelity Requirements of the Training Device all Performance Objectives that will be trained on this Device must be analyzed. To add a Performance Objective:

- Step 1: Click on the Performance Objectives folder under the (job) node.
- Step 2: Click [Add].
- Step 3: Input the Objective Title, Standards, Conditions and other attributes.
- Step 4: Click [Save] to create the Performance Objective.



#### Note:

Performance Objectives can be subdivided into Enabling Objectives, if required, by selecting "Yes" for the Sub Divide field.



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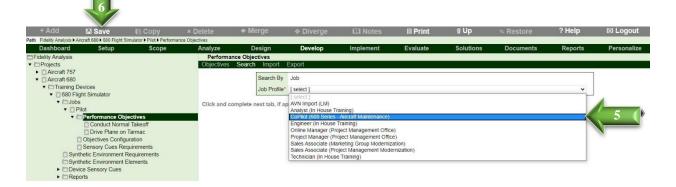
#### **Search for Performance Objectives**

To minimize the effort required to identify relevant Performance and Enabling Objectives, a search function is provided to assist analysts in finding and copying existing Performance and Enabling Objectives. Multiple venues may be used to search for Performance Objectives: Missions, Competency, System, Job or Keyword. To search for Performance Objectives:

- **Step 1**: Click on the **Performance Objectives** folder.
- Step 2: Click on the [Search] tab.
- Step 3: Select search criterion i.e., Mission, Competency/System, Job or Keyword.
- Step 4: Click [Save].



- **Step 5**: Based on the selected Search By criterion relevant Missions, Competencies, Systems or Jobs are presented in a dropdown menu. Select the desired Mission, Competency, System or Job. In the example below, Job was selected in the Search by field.
- **Step 6**: Click [Save] to display the Performance Objectives for the selected option.







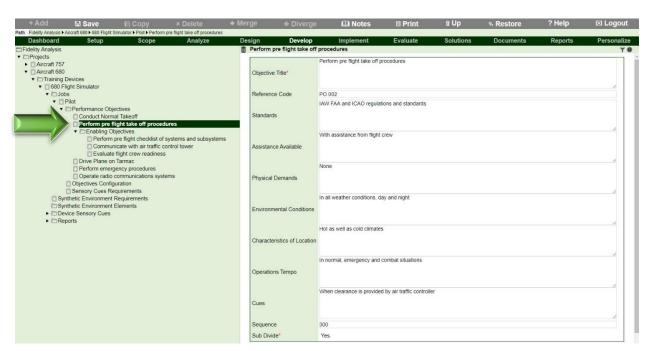
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Step 7: To copy, place checkmarks next to the desired Performance Objectives.

Step 8: Click [Save].



All Enabling Objectives, Steps and Sub Steps including attributes for selected Performance Objectives are copied.







3.4 Select Relevant Objectives

Although multiple Tasks may be performed by a Job/Occupation, only a few of those Tasks may be trained on this Device. To select relevant Performance and Enabling Objectives (by default all Objectives are selected):

- Step 1: Click on the Objectives Configuration Node.
- **Step 2**: Place checkmarks next to relevant Performance and Enabling Objectives, in other words, deselect Performance and Enabling Objectives that are not relevant.
- Step 3: Click [Save].



#### Note:

➤ Only selected Performance and Enabling Objectives will be presented under the Sensory Cues Requirements node.





3.5 Identify Sensory Cues Requirements

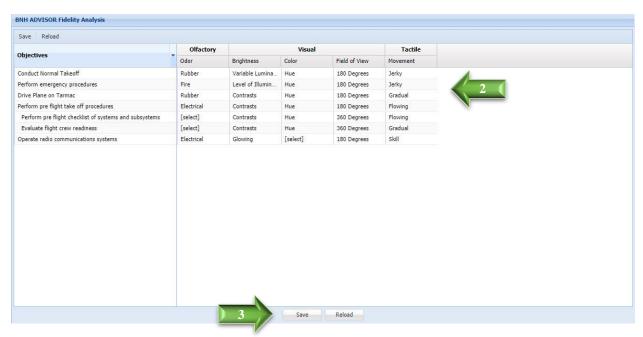
To simplify and speed Fidelity Analysis, only relevant/selected Performance and Enabling Objectives (Section 3.4) will be assessed. To identify the Sensory Cues Requirements for each Objective:

Step 1: Click on the Sensory Cues Requirements node.



A table with relevant Performance and Enabling Objectives in the 1<sup>st</sup> Column is presented. Sensory Cues (defined in Chapter 2) are presented on the top Row.

- **Step 2**: For each Performance and Enabling Objective, select or input the appropriate response for each Cue.
- **Step 3**: Once all Cues have been selected, click [**Save**].



#### Note:

If you click the [**Reload**] button, the responses for each Cue will revert to the last saved value.



**Chapter 4: Define Synthetic Environment** 

#### 4.1 Overview

Training Devices typically operate within a synthetic (virtual) environment and trainees may be required to interact with virtual elements/objects within this synthetic/virtual environment. The process used to define both items is presented in this chapter

# **4.2 Define Synthetic Environment**

To define the synthetic environment requirements:

- Step 1: Click on the Synthetic Environment Requirements node, under the (training device) node, (680 Flight Simulator, for example).
- Step 2: Define the required Terrains, Environmental Conditions and User Controls for Training Device. For example, Terrain may be defined as entire planet, specific locations, or specific characteristics such as flora, fauna and manmade. Environmental Conditions may include Day and Night, Seasonal Changes (Winter, Summer, Spring and Fall), and so forth.
- Step 3: Click [Save].







4.3 Define Elements and Activities

To define Elements/Objects within the Synthetic Environment including Activities – i.e., how users will interact with those elements:

- Step 1: Click on the Management Synthetic Environment Elements folder.
- Step 2: Click [Add].
- **Step 3**: Input the Element Title, Description and other information. These may include, as an example, enemy, friendly or neutral vehicles, aircrafts, ships and UAVs.
- Step 4: Click [Save] to create the Element/Object.



To define how users will interact with these Elements/Objects:

- Step 5: Click ▶ next to the (element title) node, (Commercial Airliner, for example) to expand.
- Step 6: Click on the Activities folder.
- Step 7: Click [Add].
- **Step 8**: Input the Activity Title, Description and other information. This may include, as an example, users should be able to detect, observe, recognize, identify, communicate or engage with the Element/Object within a specific distance.
- Step 9: Click [Save] to create the Activity.







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# **Chapter 5: Generate Reports**

# **5.1 Training System Requirements Report**

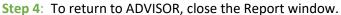
One of ADVISOR's key benefits is the ease and speed in which various types of reports can be generated. The Training System Requirements Report generates a concise summary of Training Device requirements based on defined parameters including: Functional Requirements – i.e., Tasks (Performance and Enabling Objectives) or Activities (Learning Objectives) that each Job/Occupation is expected to perform on the Training Device; Sensory Cues Requirements for Training Device and Components; Synthetic Environment Requirements; as well as Synthetic Environment Elements/Objectives and Activities. To generate:

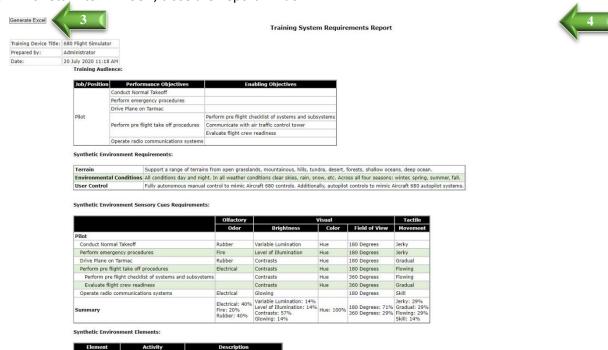
**Step 1**: Click ▶ next to the Reports folder to expand.

Step 1: Click on the Training System Requirements node to generate the report in a new window.



Step 3: You can export the report to MS Excel by clicking the [Generate Excel] button.





Remember that context sensitive help is also available for each screen by clicking on [Help] and video clips on how to perform specific functions by clicking on the video icon. Enjoy!





**Annex A: Sensory Stimulus Cues** 

Sensory Stimulus Cues from MIL-HDBK-29612-2A are presented below as a reference of the types of stimulus cues that are typically considered for Training Devices.

#### MIL-HDBK-29612-2A

TABLE 29. Sensory stimulus cues.

| VISUAL CUES Sensory stimulus |                              |            |
|------------------------------|------------------------------|------------|
| Domain                       | Doma                         |            |
| Brightness                   | Type<br>Candle Power         | Compositi  |
| Brightness                   | Contrasts                    | Compositi  |
| Brightness                   | Contrast in Illumination     | Compositi  |
| Brightness                   | Dim Contrasts                | Compositi  |
| Brightness                   | Glitter                      |            |
| Brightness                   | Gloss                        | Chart      |
| Brightness                   | Glowing                      | Chart      |
| Brightness                   | Gradual Contrasts            | Chart      |
| Brightness                   | Instantaneous Contrasts      | Chart      |
| Brightness                   | Level of Illumination        | Chart      |
| Brightness                   | Lack of Contrast             | Field of V |
| Brightness                   | Lack of Resolution           | Field of V |
| Brightness                   | Variable Luminance           | Field of V |
| Color                        | Brightness                   | Field of V |
| Color                        | Black and White              | Field of V |
| Color                        | Contrasting                  | Field of V |
| Color                        | Contrasting Brightness       | Field of V |
| Color                        | Dull                         | Field of V |
| Color                        | Full Spectrum of Color Chart | Field of V |
| Color                        | Gray                         | Field of V |
| Color                        | Hue                          | Field of V |
| Color                        | Shading                      | Field of V |
| Color                        | Tint                         | Form       |
| Composition                  | Bold                         | Form       |
| Composition                  | Captions                     | Form       |
| Composition                  | Contrasting style of Type    | Form       |
| Composition                  | Font Size                    |            |
| Composition                  | Font Style                   | Form       |
| Composition                  | Grouping                     | Form       |
| Composition                  | Highlight Color (use of)     | Form       |
| Composition                  | Italics                      | Form       |
| Composition                  | Icons                        | Form       |
| Composition                  | Line Length                  | Form       |
| Composition                  | Lower Case Letters           | Form       |
| Composition                  | Paragraph Indentations       | Form       |
| Composition                  | Size Text                    |            |
| Composition                  | Space Between Lines          |            |
| Composition                  | Style                        |            |
| Composition                  | 51,10                        |            |

| VISUAL CUES   |                                                |  |  |
|---------------|------------------------------------------------|--|--|
| Domain        | Type                                           |  |  |
| Composition   | Titles and Headings                            |  |  |
| Composition   | Underlining                                    |  |  |
| Composition   | Upper Case Letters                             |  |  |
| Composition   | Upper and Lower Case                           |  |  |
|               | Letters                                        |  |  |
| Chart         | Organization                                   |  |  |
| Chart         | Classification                                 |  |  |
| Chart         | Time Lines                                     |  |  |
| Chart         | Flowchart                                      |  |  |
| Chart         | Tabular (or table)                             |  |  |
| Field of View | 30 degree                                      |  |  |
| Field of View | 90 degree                                      |  |  |
| Field of View | 180 degree                                     |  |  |
| Field of View | 360 degree                                     |  |  |
| Field of View | 30 degree - Azimuth                            |  |  |
| Field of View | 90 degree - Azimuth                            |  |  |
| Field of View | 180 degree - Azimuth                           |  |  |
| Field of View | 360 degree - Azimuth                           |  |  |
| Field of View | 30 degree - Elevation<br>90 degree - Elevation |  |  |
| Field of View | 90 degree - Elevation                          |  |  |
| Field of View | 180 degree - Elevation                         |  |  |
| Field of View | 360 degree - Elevation                         |  |  |
| Form          | 3D                                             |  |  |
| Form          | Alphanumeric                                   |  |  |
| Form          | Angle                                          |  |  |
| Form          | Boundaries Clear and                           |  |  |
|               | Complete                                       |  |  |
| Form          | Boxes                                          |  |  |
| Form          | Bubbles                                        |  |  |
| Form          | Contrasting                                    |  |  |
| Form          | Density                                        |  |  |
| Form          | Environment                                    |  |  |
| Form          | Liquid                                         |  |  |
| Form          | Мар                                            |  |  |
| Form          | Non-translucent                                |  |  |
|               |                                                |  |  |





| TADLE 25. Sensury su |                |  |
|----------------------|----------------|--|
| VISUAL CUES          |                |  |
| Domain               | Type           |  |
| Form                 | Numerals       |  |
| Form                 | Rules          |  |
| Form                 | Solid Object   |  |
| Form                 | Split Image    |  |
| Form                 | Static Display |  |
| Form                 | Symbols        |  |
| Form                 | Symmetry       |  |
| Form                 | Table          |  |
| Form                 | Timelines      |  |
| Form                 | Translucent    |  |
| Graph                | Bar            |  |
| Graph                | Line           |  |
| Graph                | Pictorial      |  |
| Graph                | Pie            |  |
| Light                | Black Light    |  |
| VICTIAL CUES         |                |  |

| VISUAL CUES |              |  |
|-------------|--------------|--|
|             |              |  |
| Domain      | Type         |  |
| Light       | Fluorescent  |  |
| Light       | Incandescent |  |
| Light       | Infra Red    |  |
| Light       | Natural      |  |
| Movement    | Contrasting  |  |
| Movement    | Cyclic       |  |
| Movement    | Eye          |  |
| Movement    | Flowing      |  |
| Movement    | Full         |  |
| Movement    | Gradual      |  |
| Movement    | Hand Signals |  |
| Movement    | Head         |  |

| VISUAL CUES |                          |  |  |  |
|-------------|--------------------------|--|--|--|
| Domain      | Type                     |  |  |  |
| Movement    | Instantaneous            |  |  |  |
| Movement    | Jerky                    |  |  |  |
| Movement    | Limited                  |  |  |  |
| Movement    | Still                    |  |  |  |
| Perception  | Acuity (sharpness)       |  |  |  |
| Perception  | Altered Depth            |  |  |  |
| Perception  | Angle                    |  |  |  |
| Perception  | Area                     |  |  |  |
| Perception  | Curvature                |  |  |  |
| Perception  | Capacity Levels          |  |  |  |
| Perception  | Depth                    |  |  |  |
| Perception  | Diameter                 |  |  |  |
| Perception  | Direction                |  |  |  |
| Perception  | Fidelity (exactness)     |  |  |  |
| Perception  | Fumes                    |  |  |  |
| Perception  | Gradual Changes          |  |  |  |
| Perception  | Intensity of Shading and |  |  |  |
|             | Color Saturation         |  |  |  |
| Perception  | Instantaneous Changes    |  |  |  |
| Perception  | Mirage                   |  |  |  |
| Perception  | Length                   |  |  |  |

| VISUAL CUES |                           |  |
|-------------|---------------------------|--|
| Domain      | Type                      |  |
| Perception  | Position Along a Common   |  |
|             | Scale                     |  |
| Perception  | Position Along Nonaligned |  |
|             | Scale                     |  |
| Perception  | Volume                    |  |
| Pictorial   | Aerial                    |  |
| Pictorial   | Animation                 |  |
| Pictorial   | Cartoon-like Image        |  |
| Pictorial   | Diagram                   |  |
| Pictorial   | Line Drawing              |  |
| Pictorial   | Moving                    |  |
| Pictorial   | Representational Picture  |  |
| Pictorial   | Sketch                    |  |
| Pictorial   | Still                     |  |
| Pictorial   | Transformational Picture  |  |
| Print       | Checklists                |  |
| Print       | Instructions              |  |
| Print       | Procedures                |  |
| Print       | Reference Materials       |  |
| Rate        | Constant                  |  |
| Rate        | Contrasting               |  |





| 1        | VISUAL CUES                | VISUAL CUES |                         |
|----------|----------------------------|-------------|-------------------------|
| Domain   | Type                       | Domain      | Type                    |
| Rate     | Fast                       | Size        | Stocky                  |
| Rate     | Gradual Changes            | Size        | Thin                    |
| Rate     | Instantaneous Changes      | Size        | Width                   |
| Rate     | Slow                       | Size        | Willowy                 |
| Rate     | Variable                   | Source      | Smoke                   |
| Scale    | Exact                      | Source      | Fire                    |
| Scale    | Magnified                  | Structure   | Background              |
| Scale    | Proportional               | Structure   | Lines of Text Broken    |
| Scale    | Reduced                    |             | According to Sense (not |
| Sequence | Cartoon Strip Fashion      |             | space)                  |
| Sequence | Each Panel (one at a time) | Structure   | Page Design             |
| Sequence | Indicated by Arrows,       | Structure   | Spatial Arrangements    |
|          | Numbers, Labels            | Structure   | Use of White Space      |
| Shape    | Concave                    | Temperature | Frost                   |
| Shape    | Convex                     | Temperature | Ice                     |
| Shape    | Corrugated                 | Temperature | Red Hot                 |
| Shape    | Crooked                    | Temperature | Simmer                  |
| Shape    | Fluted                     | Texture     | Blunt                   |
| Shape    | Recessed                   | Texture     | Braided                 |
| Shape    | Spiral                     | Texture     | Braille                 |
| Shape    | Straight                   | Texture     | Bumpy                   |
| Shape    | Twisted                    | Texture     | Clammy                  |
| Size     | Bony                       | Texture     | Coarse Grained          |
| Size     | Chunky                     | Texture     | Delicate                |
| Size     | Compact                    | Texture     | Fine Grained            |
| Size     | Contracting                | Texture     | Filmy                   |
| Size     | Contrasting                | Texture     | Furrowed                |
| Size     | Dilated                    | Texture     | Gouge                   |
| Size     | Elongated                  | Texture     | Groove                  |
| Size     | Gangling                   | Texture     | Holey                   |
| Size     | Height                     | Texture     | Limp                    |
| Size     | Large                      | Texture     | Interlaced              |
| Size     | Lean                       | Texture     | Indentions              |
| Size     | Pudgy                      | Texture     | Jagged                  |
| Size     | Slim                       | Texture     | Meshed                  |
| Size     | Small                      | Texture     | Notched                 |
| Size     | Spindly                    | Texture     | Prickly                 |
| Size     | Stature                    | Texture     | Relief                  |





| 1           | VISUAL CUES          | VISUAL CUES |                           |  |
|-------------|----------------------|-------------|---------------------------|--|
| Domain      | Type                 | Domain      | Type                      |  |
| Texture     | Ribbed               | Topography  | Crest                     |  |
| Texture     | Ridges               | Topography  | Crown                     |  |
| Texture     | Rough                | Topography  | Elevation                 |  |
| Texture     | Rut                  | Topography  | Embankment                |  |
| Texture     | Scaly                | Topography  | Peak                      |  |
| Texture     | Sharp                | Topography  | Zenith                    |  |
| Texture     | Sheer                | Vibration   | Constant                  |  |
| Texture     | Smooth               | Vibration   | Flutter                   |  |
| Texture     | Soft                 | Vibration   | Random                    |  |
| Texture     | Spongy               | Vibration   | Shake                     |  |
| Texture     | Stubby               | Vibration   | Shimmy                    |  |
| Texture     | Velvety              | Vibration   | Variable                  |  |
| Texture     | Warped               | Vibration   | High                      |  |
| Thermal     | Variable             | Frequency   |                           |  |
| Signature   |                      | Vibration   | Low                       |  |
| Thermal     | Enumerable           | Frequency   |                           |  |
| Signature   |                      | Wind        | Ripples on Water          |  |
| Topography  | Apex                 | Wind        | Flags                     |  |
| Topography  | Bank                 | Wind        | Sock                      |  |
| T           | ACTILE CUES          | ſ           | TACTILE CUES              |  |
| Domain      | Type                 | Domain      | Type                      |  |
| Manipulate  | Foot Operated Pedal  | Manipulate  | Knob                      |  |
| Foot/Leg    |                      | Hand/Finger |                           |  |
| Manipulate  | Foot Operated Switch | Manipulate  | Lever                     |  |
| Foot/Leg    |                      | Hand/Finger |                           |  |
| Manipulate  | Crank                | Manipulate  | Mouse                     |  |
| Hand/Finger |                      | Hand/Finger |                           |  |
| Manipulate  | Grip                 | Manipulate  | Thumb Wheel               |  |
| Hand/Finger |                      | Hand/Finger |                           |  |
| Manipulate  | Handle               | Manipulate  | Touch Screen              |  |
| Hand/Finger |                      | Hand/Finger |                           |  |
| Manipulate  | Hand Wheel           | Manipulate  | Switch, Continuous Rotary |  |
| Hand/Finger |                      | Hand/Finger |                           |  |
| Manipulate  | Isotonic Joystick    | Manipulate  | Switch, Discrete Rotary   |  |
| Hand/Finger |                      | Hand/Finger |                           |  |
| Manipulate  | Keyboard             | Manipulate  | Switch, Key Operated      |  |
| Hand/Finger |                      | Hand/Finger |                           |  |





| T.          | ACTILE CUES         | TACTILE CUES |                |
|-------------|---------------------|--------------|----------------|
| Domain      | Туре                | Domain       | Type           |
| Manipulate  | Switch              | Temperature  | Icy            |
| Hand/Finger |                     | Temperature  | Languid        |
| Manipulate  | Switch, Push Button | Temperature  | Lukewarm       |
| Hand/Finger |                     | Temperature  | Seethe         |
| Manipulate  | Switch, Rocker      | Temperature  | Simmer         |
| Hand/Finger |                     | Temperature  | Sizzle         |
| Manipulate  | Switch, Slide       | Temperature  | Swelter        |
| Hand/Finger |                     | Temperature  | Tepid          |
| Manipulate  | Switch, Toggle      | Temperature  | Torrid         |
| Hand/Finger |                     | Temperature  | Warm           |
| Resistance  | Dense               | Texture      | Blunt          |
| Resistance  | Hard                | Texture      | Braided        |
| Resistance  | Firm                | Texture      | Braille        |
| Resistance  | Hollow              | Texture      | Bumpy          |
| Resistance  | Impenetrable        | Texture      | Coarse Grained |
| Shape       | Concave             | Texture      | Delicate       |
| Shape       | Convex              | Texture      | Fine Grained   |
| Shape       | Corrugated          | Texture      | Filmy          |
| Shape       | Crooked             | Texture      | Furrowed       |
| Shape       | Fluted              | Texture      | Gooey          |
| Shape       | Recessed            | Texture      | Gouge          |
| Shape       | Straight            | Texture      | Greasy         |
| Shape       | Twisted             | Texture      | Groove         |
| Size        | Chunky              | Texture      | Holey          |
| Size        | Compact             | Texture      | Interlaced     |
| Size        | Height              | Texture      | Indentions     |
| Size        | Large               | Texture      | Jagged         |
| Size        | Lean                | Texture      | Meshed         |
| Size        | Length              | Texture      | Notched        |
| Size        | Pudgy               | Texture      | Prickly        |
| Size        | Small               | Texture      | Relief         |
| Size        | Stocky              | Texture      | Ribbed         |
| Size        | Width               | Texture      | Ridges         |
| Temperature | Cold                | Texture      | Rough          |
| Temperature | Cool                | Texture      | Rut            |
| Temperature | Frigid              | Texture      | Scaly          |
| Temperature | Frosty              | Texture      | Sharp          |
| Temperature | Hot                 | Texture      | Sheer          |





| TACTILE CUES |                  |  |
|--------------|------------------|--|
| Domain       | Туре             |  |
| Texture      | Slick            |  |
| Texture      | Slimy            |  |
| Texture      | Smooth           |  |
| Texture      | Soft             |  |
| Texture      | Spongy           |  |
| Texture      | Sticky           |  |
| Texture      | Stiff            |  |
| Texture      | Stubby           |  |
| Texture      | Tightness        |  |
| Texture      | Velvety          |  |
| Texture      | Warped           |  |
| Whole Body   | Body Orientation |  |
| Movement     |                  |  |
| Whole Body   | Incline          |  |
| Movement     |                  |  |
| Whole Body   | Lurch            |  |
| Movement     |                  |  |
| Whole Body   | Pitch            |  |
| Movement     |                  |  |

| TACTILE CUES |        |  |
|--------------|--------|--|
| Domain       | Type   |  |
| Whole Body   | Pivot  |  |
| Movement     |        |  |
| Whole Body   | Rol1   |  |
| Movement     |        |  |
| Whole Body   | Spin   |  |
| Movement     |        |  |
| Whole Body   | Sway   |  |
| Movement     |        |  |
| Whole Body   | Swing  |  |
| Movement     |        |  |
| Whole Body   | Tester |  |
| Movement     |        |  |
| Whole Body   | Thrash |  |
| Movement     |        |  |
| Whole Body   | Wobble |  |
| Movement     |        |  |

| TVIOVCIIICIII  |            |
|----------------|------------|
| OLFACTORY CUES |            |
| Domain         | Type       |
| Chemical       | Almond     |
| Chemical       | Fruit      |
| Chemical       | Peach      |
| Engine Exhaust | Gas        |
| Engine Exhaust | Turbine    |
| Fragrance      | Sweet      |
| Fragrance      | Fresh      |
| Fuel           | Diesel     |
| Fuel           | Gas        |
| Fuel           | JP4        |
| Gun Powder     | Cordite    |
| Odor           | Antiseptic |
| Odor           | Burnt      |
| Odor           | Electrical |
| Odor           | Fire       |
| Odor           | Foul       |
| Odor           | Gaseous    |

| OLFACTORY CUES |                 |  |
|----------------|-----------------|--|
| Domain         | Type            |  |
| Odor           | Hot             |  |
| Odor           | Hydraulic Fluid |  |
| Odor           | Moldy           |  |
| Odor           | Musty           |  |
| Odor           | Oil             |  |
| Odor           | Ozone           |  |
| Odor           | Pungent         |  |
| Odor           | Rancid          |  |
| Odor           | Reeking         |  |
| Odor           | Rotten          |  |
| Odor           | Rubber          |  |
| Odor           | Smoke           |  |
| Odor           | Sour            |  |
| Odor           | Sulfuric        |  |
| Odor           | Stagnant        |  |
| Odor           | Stench          |  |
| Odor           | Sulfur          |  |





| OLFACTORY CUES |         |
|----------------|---------|
| Domain         | Type    |
| Odor           | Tobacco |
| Taste          | Acidic  |
| Taste          | Bitter  |
| Taste          | Salty   |

| OLFACTORY CUES |       |  |
|----------------|-------|--|
| Domain         | Type  |  |
| Taste          | Sweet |  |
| Taste          | Tart  |  |

| Taste          | Salty         |
|----------------|---------------|
| AFFECTIVE CUES |               |
| Domain         | Type          |
| Attitude       | Appreciative  |
| Attitude       | Assertive     |
| Attitude       | Authoritative |
| Attitude       | Caring        |
| Attitude       | Confident     |
| Attitude       | Demeanor      |
| Attitude       | Diplomatic    |
| Attitude       | Emotional     |
| Attitude       | Hostile       |
| Attitude       | Impassive     |
| Attitude       | Nervous       |
| Attitude       | Self Control  |
| Attitude       | Sharpness     |
| Attitude       | Shifty        |
| Attitude       | Smug          |
| Attitude       | Superior      |
| Attitude       | Stoicism      |
| Attitude       | Timid         |
| Attitude       | Trustworthy   |
| Attitude       | Unfeeling     |
| Physiological  | Blacked Out   |
| Condition      |               |
| Physiological  | Comatose      |
| Condition      |               |
| Physiological  | Dazed         |

| AFFECTIVE CUES |             |  |
|----------------|-------------|--|
| Domain         | Type        |  |
| Condition      |             |  |
| Physiological  | Dizzy       |  |
| Condition      |             |  |
| Physiological  | Fatigue     |  |
| Condition      |             |  |
| Physiological  | Nauseous    |  |
| Condition      |             |  |
| Physiological  | Lethargic   |  |
| Condition      |             |  |
| Physiological  | Unaware     |  |
| Condition      |             |  |
| Physiological  | Numb        |  |
| Condition      |             |  |
| Physiological  | Painful     |  |
| Condition      |             |  |
| Physiological  | Shocked     |  |
| Condition      |             |  |
| Physiological  | Stress      |  |
| Condition      |             |  |
| Physiological  | Stunned     |  |
| Condition      |             |  |
| Physiological  | Unconscious |  |
| Condition      |             |  |
| Physiological  | Vertigo     |  |
| Condition      |             |  |





| AUDITORY CUES |                  |        | AUDITORY CUES |  |  |
|---------------|------------------|--------|---------------|--|--|
| Domain        | Туре             | Domain | Туре          |  |  |
| Duration      | Long             | Sound  | Grind         |  |  |
| Duration      | Medium           | Sound  | Groan         |  |  |
| Duration      | Short            | Sound  | Growl         |  |  |
| Duration      | Constant         | Sound  | Hiss          |  |  |
| Duration      | Variable         | Sound  | Hum           |  |  |
| Music         | Background       | Sound  | Knock         |  |  |
| Music         | Constant         | Sound  | Peep          |  |  |
| Music         | Variable         | Sound  | Ping          |  |  |
| Pitch         | Constant         | Sound  | Pop           |  |  |
| Pitch         | High             | Sound  | Rattle        |  |  |
| Pitch         | Low              | Sound  | Reedy         |  |  |
| Pitch         | Medium           | Sound  | Roar          |  |  |
| Pitch         | Penetrating      | Sound  | Rumble        |  |  |
| Pitch         | Piercing         | Sound  | Scream        |  |  |
| Pitch         | Variable         | Sound  | Screech       |  |  |
| Quality       | Constant         | Sound  | Shrill        |  |  |
| Quality       | Mellow           | Sound  | Shriek        |  |  |
| Quality       | Soothing         | Sound  | Squawk        |  |  |
| Quality       | Strident (harsh) | Sound  | Squeak        |  |  |
| Quality       | Variable         | Sound  | Squeal        |  |  |
| Rate          | Constant         | Sound  | Тар           |  |  |
| Rate          | Fast             | Sound  | Ticking       |  |  |
| Rate          | Gradual          | Sound  | Ting          |  |  |
| Rate          | Instantaneous    | Sound  | Treble        |  |  |
| Rate          | Slow             | Sound  | Whine         |  |  |
| Rate          | Variable         | Sound  | Whir          |  |  |
| Rhythm        | Constant         | Sound  | Whistle       |  |  |
| Rhythm        | Variable         | Sound  | Yap           |  |  |
| Sound         | Boom             | Sound  | Yelp          |  |  |
| Sound         | Buzz             | Sound  | Yip           |  |  |
| Sound         | Chatter          | Sound  | Zing          |  |  |
| Sound         | Chirp            | Source | Buzzer        |  |  |
| Sound         | Chuckle          | Source | Bell          |  |  |
| Sound         | Clang            | Source | Klaxon        |  |  |
| Sound         | Click            | Source | Whistle       |  |  |
| Sound         | Cry              | Tempo  | Constant      |  |  |
| Sound         | Ding             | Tempo  | Fast          |  |  |
| Sound         | Dong             | Tempo  | Medium        |  |  |





|        | DITORY CUES         |
|--------|---------------------|
| Domain | Туре                |
| Тетро  | Slow                |
| Tempo  | Variable            |
| Timbre | Constant            |
| Timbre | Tonal Sound         |
| Timbre | Full Sound          |
| Timbre | Ambient Sound       |
| Timbre | Variable            |
| Verbal | Abrupt Changes      |
| Verbal | Babble              |
| Verbal | Blab                |
| Verbal | Change of Narration |
| Verbal | Chatter             |
| Verbal | Constant            |
| Verbal | Dialect             |
| Verbal | Jabber              |
| Verbal | Jargon              |
| Verbal | Mumble              |
| Verbal | Mutter              |
| Verbal | Synthesized Speech  |
| Verbal | Variable            |
| Verbal | Whisper             |
| Voice  | Accents             |
| Voice  | Animated            |
| Voice  | Constant            |
| Voice  | Female              |
| Voice  | Inflections         |
| Voice  | Male                |
| Voice  | Human (real)        |
| Volume | Constant            |
| Volume | Strong              |
| Volume | Variable            |
| Volume | Weak                |

